



“Student” residence permit’s renewal

Submit your application on:

<https://administration-etrangers-en-france.interieur.gouv.fr>

List of supporting documents:

✓ **Identity document.**

You are holding:

- **A residence card:** Front and back of your residence card
- **A long stay visa:**
 - Page of your passport with your identity;
 - Page with the “student” visa;
 - Page with the entry stamp/date in France.

✓ **Recent e-photo.**

Caution: No photo in PDF, JPEG etc.

✓ **Proof of address less than 6 months old*:**

*The document must have been established/signed less than 6 months before your renewal application.

○ You live in a CROUS/student residence [CROUS, St Bernard, St Laurent houses, private student residence]:

- Certificate of residence [“Attestation de résidence”].

○ You are a tenant or home-owner:

- Water or electricity or gas or fixed or cell phone or internet bill mentioning your name;
- Or lease agreement mentioning your name (only from an estate agency, documents between individuals are not accepted);
- Or last receipt of rent mentioning your name (only from an estate agency, documents between individuals are not accepted);
- Or certificate of home insurance mentioning your name.

○ You live in a hotel:

- Certificate from the hotel manager;
- Or last month's invoice.



- You are staying with a private person (family, friend...)
 - Dated and signed certificate of accommodation from your host.
See PDF “[Example] Accommodation certificate_FR-ENG”;
 - His/her identity card (if your host is French/European) or valid residence permit;
 - Proof of residence less than 6 months old in his/her name.

✓ **School certificate or proof of pre-enrolment.**

Caution: If you upload a *certificate of [pre]enrollment/pre-inscription*, note that the Prefecture will mandatory ask you to provide a *school certificate* at the semester start.

If you are awaiting results on Parcoursup / MonMaster: screenshot of your applications. Your name must be visible on the screenshot.

If your study includes a European mobility (exchange/internship): document established by your faculty/school/institute justifying this European mobility.

✓ **Transcript of grades/records:** transcripts for the period of time since obtaining your last visa/residence permit.

✓ **Last diploma obtained in France** (if concerned): DUEF (ILCF), Bachelor, Licence etc.

✓ **Certificate of achievement** (optional): UCLy doesn't provide this document since you have a transcript of grades.

✓ **Financial resources:**

Caution: monthly statements of account are not a valid

The amount of your financial resources must be equivalent to 615€/month

- “Pris en charge” = You receive money from a parent/ another person:
 - Bank certificate of this person proving regular transfers to your account;
 - **Or** Certificate on honor completed, dated and signed by this person.
See PDF “[Example] Financial responsibility_FR-ENG”
 - Passport/ID card of this person.



- “Salarié” = You have a student job or you are an intern/alternant:
 - Pay slips of the last 3 months
- “Ressources personnelles” = You live with your own savings:
 - Bank certificate of sufficient credit balance (expressed in €).
For 1 academical year, the balance must reach at least 6.150€.
- “Boursier” = You have a scholarship:
 - From you home country: certificate of scholarship/grant mentioning the amount and duration of the scholarship.
 - From the French government or a European program: certificate of scholarship/grant mentioning the amount and duration of the scholarship.

End of the list