



“Student” residence permit’s renewal

Submit your application on:

<https://administration-etrangers-en-france.interieur.gouv.fr/particuliers/#/>

List of supporting documents:

✓ **Identity document.** You have:

- A residence card: Front and back of your valid residence permit
- A long stay visa:
 - Page of your passport relating to civil status
 - Page with the “student” visa
 - Page with the entry stamp in France

✓ **Recent e-photo:** Indicate the e-photo number mentioned on the photo sheet.

Caution: you must select the format: "E-photo for a driving license". No PDF, JPEG etc.

✓ **Proof of address less than 6 months old:**

○ You live in a CROUS/student residence (St Bernard, St Laurent houses, CROUS residence, private student residence):

- Certificate of residence

○ You are a tenant or home-owner:

- Water or electricity or gas or fixed or cell phone or internet bill mentioning your name
- Or lease agreement (only from an authorized body - documents between individuals are not accepted)
- Or last receipt of rent (only from an authorized body- documents between individuals are not accepted)
- Or certificate of home insurance

○ You live in a hotel:

- Certificate from the hotel manager
- Or last month's invoice



○ You are staying with a private individual (family, friend...)

- Dated and signed certificate of accommodation from your host. See PDF "[Modèle] Attestation d'hébergement FR-EN".
- His/her identity card (if your host is French/European) or valid residence permit
- Proof of residence in his/her name (if the address on his/her identity card is no longer up to date)

✓ **Scholarship certificate or proof of pre-enrolment at the UCLy**

Caution: If you upload a certificate of enrollment/pre-inscription, note that you will mandatory have to provide a scholarship certificate to obtain the validation of your renewal application.

If your study at UCLy includes a European mobility: you must also provide a document produced by your faculty/school/institute justifying this European mobility.

✓ **Transcript of grades:** please attach all of your transcripts for the period of time since obtaining your last visa/residence permit

✓ **Last diploma obtained in France** (if concerned)

✓ **Certificate of achievement** (if your faculty/school/institute provides one)

✓ **Financial resources:**

Caution: monthly statements of account are not a valid

The amount of your financial resources must be equivalent to 615€/month

○ You receive money from a parent/ another person:

- Bank certificate from this person proving the planned regular transfers to your account for an amount of minimum 615€/month
- Or Certificate on the honor of payment of the sums required to reach the amount of minimum 615€/month. See PDF "[Modèle] Attestation de prise en charge FR-EN"
- Proof of identity of the third party

○ You are an employee:

- Pay slips of the last 3 months

○ You have your own savings:

- Bank certificate of sufficient credit balance. The amount has to be minimum 6.150€ for a year.



○ *You have a scholarship:*

- From you home country: please provide a certificate of scholarship from the paying agency of the home country specifying the amount and duration of the scholarship.

- From the French government scholarship holders and beneficiaries of European programs: please provide the scholarship certificate.