



1st application for the resident permit as « Student »

This application concerns:

- ✓ New adult students holding a « mineur scolarisé » visa
- ✓ Algerian students holding a D visa « Etudiant – Carte de séjour à solliciter »

List of supporting documents:

- ✓ **Passport:** Pages relating to civil status
- ✓ **Visa:** Visa page and page with the entry stamp in France
- ✓ **3 ID-photo**
- ✓ **Proof of address less than 6 months old:**
 - You live in a CROUS/student residence (St Bernard, St Laurent houses, CROUS residence, private student residence):
 - Certificate of residence
 - You are a tenant or home-owner:
 - Water or electricity or gas or fixed or cell phone or internet bill mentioning your name
 - Or lease agreement [only from an authorized body - documents between individuals are not accepted]
 - Or last receipt of rent [only from an authorized body- documents between individuals are not accepted]
 - You live in a hotel:
 - Certificate from the hotel manager
 - Or last month's invoice



○ You are staying with a private individual (family, friend...)

- Dated and signed certificate of accommodation from your host. See PDF "[Example] Accommodation certificate".
- His/her identity card (if your host is French/European) or valid residence permit
- Proof of residence in his/her name (if the address on his/her identity card is no longer up to date)

✓ **Scholarship certificate or proof of pre-enrolment at the UCLy**

Caution: If you upload a certificate of enrollment/pre-inscription, note that you will mandatory have to provide a scholarship certificate to obtain the validation of your renewal application.

If your study at UCLy includes a European mobility: you must also provide a document produced by your faculty/school/institute justifying this European mobility.

✓ **Financial resources:**

Caution: monthly statements of account are not a valid

○ You receive money from a parent/ another person:

- Bank certificate from this person proving the planned regular transfers to your account for an amount of minimum 615€/month
- Or Certificate on the honor of payment of the sums required to reach the amount of minimum 615€/month. See PDF "[Example] Financial responsibility".
- Proof of identity of the third party

○ You are an employee:

- Pay slips of the last 3 months

○ You have your own savings:

- Bank certificate of sufficient credit balance. The amount has to be minimum 6.150€ for a year.

○ You have a scholarship:

- From you home country: please provide a certificate of scholarship from the paying agency of the home country specifying the amount and duration of the scholarship.

- From the French government scholarship holders and beneficiaries of European programs: please provide the scholarship certificate.