

UcLy

LYON CATHOLIC
UNIVERSITY



**International
Students'
Guide**



Dear Student,

In the name of all the members of Lyon Catholic University (UCLy), I would like to say how happy I am to welcome you among us. It is also my pleasure to welcome you to our city, to the University of Lyon and to the vast Auvergne - Rhône-Alpes region, which you will soon be starting to discover and, I sincerely hope, admire.

You have finally reached us at UCLy after going through an administrative process which may well have been both long and arduous. The tradition of cultural and intellectual exchange and international friendship which brought you here is, as you will readily understand, considerably longer. The identity of UCLy is humanistic and universal, and the university attaches great importance to welcoming students and particularly foreign students who, even more than others, need individualised support.

This guide is intended to make it as easy as possible for you to organise your stay and decide what you want to do in our university and in our city, so that your time and studies here will be rewarding both for you and, albeit less directly, for your country.

In addition to the help this guide will provide, you will also receive help and guidance from all the different schools and institutes within the university. They will probably be your first point of contact, but all the university services are also there to assist you, notably the International Relations Office which will try to make your integration easier.

I trust that you will make good use of this guide and I look forward to perhaps meeting you at one of our international events. In the meantime I wish you an enjoyable and successful time.

Thierry Magnin, The Rector



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ONLYLYON 

AUVERGNE – Rhône-Alpes





credit photo : Amaul Saahri

MISSION STATEMENT FOR HOSTING INTERNATIONAL STUDENTS AT THE FRENCH CATHOLIC UNIVERSITIES

Lyon Catholic University pays particular attention to the needs of international students who are doing part or all of their studies at one of its schools or institutes.

In order to ensure that they are warmly welcomed, to enable them to feel at home as quickly and as effortlessly as possible and to create a climate of cultural exchange beneficial to the entire university, the representatives of Lyon Catholic University hereby make the following commitments :

1 | To respond quickly to requests for information from international students, by giving explicit answers easily understandable to people of different cultural origins.

2 | To offer personal attention to students when they arrive and to spend as much time as necessary to assist them with the material aspects of their arrival in Lyon and the practicalities of joining the schools and institutes where they will be studying.

3 | To give them the chance to express and share their own cultural and spiritual identity and to encourage them to serve on the various representative bodies that are in charge of student affairs

4 | To help international students with administrative formalities both inside and outside the university. One way of doing this is to identify staff members and French students who can give personalised assistance.

In accordance with the human and Christian values that inspire them, the members of Lyon Catholic University consider that international students, through their linguistic, cultural and spiritual differences, serve to promote universality.

WELCOME TO LYON A EUROPEAN METROPOLIS

Lyon, administrative center of the Rhône department and European metropolis of over 1.5 million inhabitants, is situated at the confluence of the Rhône and Saône rivers. Lyon is a cultural, artistic, and gastronomic centre, as well as a UNESCO World Heritage Site. As such, it has an abundance of architectural and cultural treasures.

It hosts events of international dimension such as the Biennale de la Danse, the Biennale d'Art contemporain, the Nuits Sonores (an electronic music festival), the Nuits de Fourvière, the Fête des Lumières, etc.

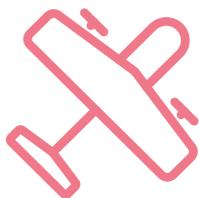
Lyon offers a variety of cultural draws such as its Opera, House of Dance, theaters and libraries.

It is one of France's most prominent centers for European business. Many foreign and domestic companies of international scale as well as international organizations (Interpol, Euronews, WHO, IARC ...) are located in Lyon and the Rhône-Alpes region.

Lyon is the second largest student city in France with four universities and several colleges. The scientific community is very dynamic with particular centers of excellence in the areas of medical research, biotechnology, transportation, clean technology and digital entertainment.



ARRIVING IN LYON



By plane **Aéroport Lyon Saint-Exupéry (LYS)**

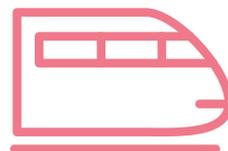
How to get to the city centre from Lyon Saint-Exupéry airport?

- The Rhonexpress shuttle tram leaves from the airport every 30 minutes between 5am and 6am and between 9pm and Midnight, and every 15 minutes between 6am and 9pm, 7 days a week, 365 days a year, even on holidays.
- Carpooling : usually between 4 and 7 euros through Blablacar.

For further information see : www.lyonaeroport.fr / www.rhonexpress.fr / www.blablacar.fr

By train **Lyon Part Dieu - Lyon Perrache**

The French rail network is operated by the SNCF («Société Nationale des Chemins de Fer»). The main stations in Lyon are Lyon-Part-Dieu and Lyon-Perrache. Lyon is two hours from Paris, Marseille and Geneva by high-speed train [TGV : «Train à Grande Vitesse»].



For further information see : www.oui.sncf.fr



By car **Lyon centre ↑**

Follow signs to «Lyon centre», then «Perrache»

Having your own car in Lyon is not always convenient. Parking in the city centre is expensive and parking spaces are hard to find.

The public transport network, on the other hand, is very efficient and covers all parts of the city.

Access by Metro and Tram **TCL**

Campus Saint Paul | metro line A (Perrache) - Tram T1 (Suchet)

Campus Carnot | metro line A (Perrache) - Tram T1 and T2 (Perrache)

For further information see : www.tcl.fr



ACADEMIC CALENDAR

Semester 1 : September – January

Semester 2 : February – June

School and public holidays :

Christmas : 2 weeks, end of December /
Beginning of January

Winter Holidays : 1 week in February

Spring Holydays : 1 or 2 weeks in April depending
on your courses

Public Holidays :

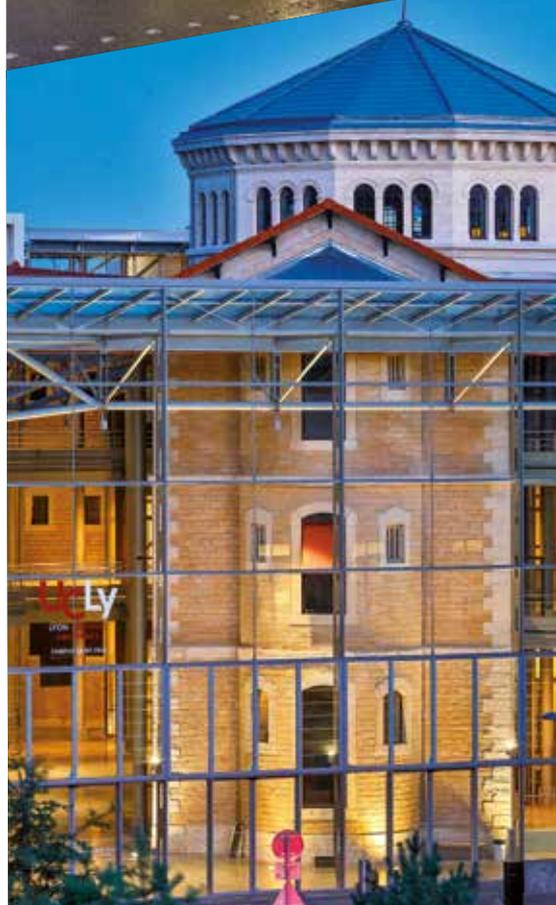
- November 1st (All Saints' Day) ;
- November 11th (Armistice 1918) ;
- December 25th (Christmas) ;
- January 1st (New Year's) ;
- Easter;
- May 1st (Labor Day) ;
- May 8th (Armistice 1945);
- Ascension Day ;
- July 14th (Bastille Day) ;
- August 15th (Assumption)

▲ IMPORTANT

UCLy is closed :

- the last week of December
- the last week of July
- the first two weeks of August.

However, ILCF remains open during July and August.



1 UNIVERSITY, 2 CAMPUSES

Carnot Campus 23 Place Carnot – 69002 Lyon

- Faculty of Literature and languages
- Faculty of Theology and religion sciences
- Faculty of Philosophy and humanities

Saint Paul Campus 10, Place des Archives – 69002 Lyon

- Faculty of Law, Economics and Social Science
- Faculty of Science
- Rectorate
- Administration
- Central services : International Relations / Communication / University Secretarial department
- Student services

INTERNATIONAL RELATIONS OFFICE

 *Saint Paul Campus (Building B, 2nd Floor)*
10, Place des Archives – 69002 Lyon
Telephone: +33 (0)4 72 32 50 79
E-mail: ri@univ-catholyon.fr

The office's area of competence includes :

- Informing and advising students on international mobility projects;
- Providing with general information from different networks and taking part in the international communication of the university;

- Developing and managing UCLy's international agreements within the framework of European programs as well as partnership conventions;
- Organizing intercultural events;
- Managing regional and international scholarship programs;

Office hours

Monday through Thursday: 9 am to noon or by appointment.

HOUSING OFFICE

S Saint Paul Campus
10, Place des Archives – 69002 – Lyon
Tel +33(0)4 26 84 52 02 or +33(0)4 72 32 51 73

Accommodation

There are 2 residence halls at UCLY : Maison Saint Bernard and Maison Saint Laurent

For further information:

www.maisondesetudiantslyon.fr

And also:

- Supportive residences
- Private student residences
- Traditional rental market
- Homestay

The Housing Platform of UCLY housing.ucl.fr/en/ will give you information regarding apartment-sharing, rental accommodations or rooms to rent.

For further information: www.ucl.fr/se-loger/

In any case, you are eligible for housing benefit which suits long stays best).

For further information : www.caf.fr

Contact : Isabelle Morales or Caroline Lamotte :
sl@unicatholyon.fr
Tel +33 (0)4 26 84 52 02 ou +33 (0)4 72 32 51 73

Catering

Cafeteria on both campuses

- Saint Paul Campus :
Monday to Friday – 7 :30am to 5 :00pm
- Carnot Campus :
Monday to Friday – 7 :30am to 2 :30pm

Health

Preventive medicine - Consultations and prevention

S Saint Paul Campus, Espace Santé, C202, medecine.preventive@univ-catholyon.fr
Tel +33 (0)4 72 32 51 72



Counselling service

Space for talking. Consultations are treated with strict confidentiality by a psychologist.

 Saint Paul Campus - Espace Santé, C202
Tel +33(0)4 72 32 50 27
Email : poin.ecoute@univ-catholyon.fr

Mission handicap

Mission Handicap has been established to ensure a more comfortable learning environment for students with disabilities. Specific procedures regarding courses and/or exams can be implemented, depending on your situation or your requests.

 Saint Paul Campus
mission.handicap@univ-catholyon.fr
Tel +33(0)4 72 32 51 72

OTHER SERVICES

1) Sports

Choose among 25 activities from mid-September to mid-May

[aerobics, athletics, rowing, climbing, riding, football, dance, swimming, etc.]

- Saint Paul Campus : Gymnasium, 6th Floor

Contact the Sports Office :

bds@univ-catholyon.fr - Tel +33(0)4 72 32 50 69
Daily basic service from 12:30 pm to 1:30 pm except on Thursdays

2) Chaplaincy

L'AVenir welcomes students, professors and administrative staff of the university: discussion, reflexion and creativity around events organised throughout the year.

Contact the chaplain, Arnaud Alibert :

aalibert@univ-catholyon.fr
Local Avenir - Saint Paul campus

3) The Choirs of UCLy

School choir : 4 Masterclasses during the year :

gospel, musicals, French/international songs, and a big project leading to a public performance with professionals. Led by a dynamic and professional young conductor, this choir will allow you to develop your vocal and listening abilities, but also to work on your breath and your pitch. It aims at setting up quality musical performances.

No previous experience is required: the conductor's teaching skills can adapt to all levels, and to all styles of music.

The school choir take part in joint project with the concert choir.

Concert choir: this choir has a wide repertoire, covering several centuries of sacred music heritage (Monteverdi, Bach, Haydn, Mendelssohn...) in the aim of concerts with professional soloists and musicians. The choir is open to all of UCLy's students and staff, as well as people willing to join it. Before and after the rehearsal, a quick interview with the conductor will officialize your admission to the choir.

Rehearsals : Tuesdays 6:55 pm – 8:45 pm, except during school holidays – Ozanam room (Campus Carnot)

Contact : choeurs@univ-catholyon.fr

4) Internet access

Computer rooms are accessible to all UCLy students. Free WiFi hotspots on Saint Paul and Carnot Campus, Monday to Saturday, from 7am to 9pm.

5) The « foyer »

Saint Paul and Carnot Campuses

Place of student meetings and exchanges. The foyer are managed by a student commission (Fédé K'to). Micro-waves and drinks dispensers are available.

6) Student life fee

A fee of 90 euros is due before the registration This procedure has to be made at

www.meservices.etudiant.gouv.fr/ (create your account)

DFH (PERSONAL DEVELOPMENT COURSES)

The «Département de formation humaine» [DFH] offers cross-disciplinary courses (intercultural relations, art and ethics) as well as workshops (artistic expression, self-knowledge, entrepreneurship) to

enhance our students' understanding of the world through different sorts of learning perspectives.

These courses include, among other things:

- Using and understanding digital technologies
- Developing one's relational consciousness
- Major issues in today's world
- Photography
- Introduction to philosophy through TV shows
- What is Europe? (history and culture)

You can find an exhaustive list of these courses on UCLy's website : <http://www.ucl.fr/formation-humaine/catalogue-des-cours/>

HENRI DE LUBAC UNIVERSITY LIBRARY

The library has almost 400,000 documents available, including 760 journal titles, 6,000 online magazines and 15,000 ebooks. Modern works directly accessible to the public are located on two campuses, depending on the faculty they are related to:

• Saint Paul Campus :

Trade, economics, business administration (ESDES), local development, social and solidarity economy, international solidarity (CIEDEL), family sciences, law, human rights (IDHL), international relations, political science, sciences, literature review.

Opening hours:

Monday, Wednesday, Thursday: 9am – 7pm

Tuesday: 10am – 7pm

Friday: 9am – 5:30pm

• Carnot Campus :

Theology, philosophy, psychology, sociology, preparation for social and medico-social entrance exam, French and foreign literature, international

The DFH offers excellent opportunities for encounters and exchange between French and international students.

Besides, a few courses are taught in English



Saint Paul Campus (building B, Entresol)

10, Place des archives – 69002 Lyon

Téléphone : +33 (0)4 72 32 51 56

fh@univ-catholyon.fr

relations, languages, translation studies (ESTRI), French as a foreign language (ILCF), history, arts. More information on ucl.fr section Campus.

Opening hours :

Monday, Wednesday, Thursday: 9am – 7pm

Tuesday: 10:30am – 7pm

Friday: 9am – 5 :30pm

For further information see : www.ucl.fr
section Campus

There are also a large number of municipal and university libraries open to the public in Lyon.

For further information see : www.bm-lyon.fr

FÉDÉ K'TO

Student commission in charge of coordinating all of UCLy's student associations.

For further information see :

www.ucl.fr/vie-etudiante/fede-kto/



www.facebook.com/fedekto/



THE «PÔLE INTERNATIONAL» (STUDENTS BOARD)

Within the International Relations Office, the Pôle International offers a wide range of events and free time activities for UCLY's international students:

- Monthly events:

Café Langue : improve your language skills, meet with French and international students, share your culture

Ciné-Club: watch French movies and be part of a passionate debate with a cinema expert! And much more

- Every year or semester:

Welcome cocktail : welcome drinks and buffet offered to all international students

International dinner : savor international food, from all over the world

Galette des rois : re-discover this old tradition...the French way

Wine and cheese evening : no evening could ever be more "French" than this one

Chinese New Year : amaze all of your friends during a karaoke evening

Musée des Beaux-Arts : discover the Museum's magnificent art collections

- Throughout the year :

Cultural activities, bowling nights, exhibitions, sport challenges, boat cruises, etc.

Buddy program: be part of a tandem with a French student at UCLY to learn all the ropes of your new city

"Early this year I decided to be part of the Pôle International, and I do not regret my decision!"

My main goal was to meet people with diverse backgrounds and have meaningful exchanges around our cultural differences, thus learning more about the world we live in. By attending Pôle International events, I made numerous international friends, and shared amazing moments with them as well as with other French members. Overall, contributing to the Pôle International is a greatly enriching experience for everyone involved!"

Maïllis Vandame, 2nd year ESTRI student – UCLY

«The Pôle International provides opportunities to meet many international people and is a great way to reinforce language skills. It is an extremely rewarding experience that I will never forget. «

Marina Gomez, University a former student from Spain and member of the International Students Board

To stay tuned to Pôle International events:



international Students UCLY : Pole international

Contact : poleinternational@univ-catholyon.fr

Our partner Lyon International

The association Lyon International gathers 400 families from Lyon. They invite students from all over the world for free dinners at their house. Cultural exchanges, sharing and conviviality await you.

You will also be invited to take part in different events throughout the year: field trips, rallies, etc.

intranet : ecampus.ucl.y.fr



VISAS

RESIDENCE PERMITS

Préfecture du Rhône
97, rue Molière - 69003 Lyon 3ème
Tél. : +33(0)4 72 61 60 60 ou +33(0)4 72 61 67 06

www.rhone-alpes.pref.gouv.fr

You are a citizen of the European Union, the European Economic Area, the Swiss Confederation, Monaco or Andorra: no formalities are necessary. A valid identity card or passport is sufficient proof.

For other nationalities

A passport is required to enter the national territory. Before the departure, make sure that your passport is valid until 6 months after the end of your stay. Contact the French Embassy in your country.

1. Get a student visa

Before your arrival, you must obtain a visa in order to stay in France for the duration of your studies.

If you live in a country using the "Etudes en France" («study in France») procedure [Campus France], you have to submit your application through an online procedure.

Refer to the website of Campus France :

www.campusfrance.org/fr/page/a-partir-dun-pays-a-procedure-cef

www.campusfrance.org/fr/

As a student, you benefit from a long stay visa, validating your legal residency status (VLS / TS) which exempts you from administrative formalities during the first year. However you must validate your visa at the French Office of Immigration and Integration –OFII [French agency in charge of migration and welcoming foreign people].

To do so, visit OFII's official website : www.ofii.fr

2. Renewal of resident permits

If you wish to continue your studies at Lyon Catholic University, make an appointment with the International Relations Office in the last 2 months before the expiration of your VLS-TS.

Ask for the list of supporting documents prior to your appointment. After validation of your application file by our team, you will be given a





credit photo : WeRly

personal appointment at the Préfecture du Rhône to renew your resident permit.

For further information see :

Préfecture du Rhône : www.rhone.gouv.fr

LIVING IN FRANCE

1) Social security (health)

Registering to the French social security is mandatory, and is done automatically upon registration at UCLY.

2) Banking

The French currency is the Euro (€).

It is advised to open a bank account in France upon arrival you must show the following documents in order to open a bank account:

- a proof of address
- a valid identity card or passport,
- a registration certificate at an educational institution («certificat de scolarité») or a student card.

3) work in lyon

Foreign students are allowed to work without any additional permission while studying in France.

You can legally work up to 60% of a full time job. The employer must report hiring to the prefecture.

For further information see :

www.rhone.gouv.fr

www.service-public.fr

[Ecampus/Vie etudiante/Petites annonces](#)

4) Where to find a job?

- Small ads on Ecampus
- At the temporary work bureau of the **CROUS** (Regional centre for Student Support Services), which proposes occasional short-term jobs both during the school year and during vacation.

59 rue de la Madeleine
69007 Lyon

www.crous-lyon.fr

- At the Regional Youth Information Center (**CRIJ**)
66 cours Charlemagne - 69002 Lyon

www.crijrhonealpes.fr

4) leisure activities

- **Tourist Office of Lyon :**

Place Bellecour – 69002 Lyon

www.lyon-france.com

- **Cultural Events**

Each university offers a range of cultural activities such as theatre, dance, concerts, exhibitions, guest lectures, cine-clubs, and so on. You will also find cultural information about what is going on in the Lyon area.

For further information see :

www.lyon.fr

www.lyoncampus.info

www.petitpaume.com

Pass Culture :

The city of Lyon offers passes to cultural events to international students: a 4-shows card for 18€ giving access to 57 cultural institutions of the agglomeration and discounts for various events (information applies for the 2017-2018 school year). Priority is given to newcomers on presentation of the student card (or registration certificate). The Pass Culture is limited to two per person and it is sold from September until stocks are exhausted.

For further information see :

passculture@grandlyon.com

EMERGENCY PHONE NUMBERS

International emergency number 112

- SAMU Ambulance Service : 15
- Fire brigade : 18
- Police : 17

Other useful numbers :

- Anti-poison and Anti-drug Centre : 04 72 11 69 11
- Drugs Information service : 0 800 23 13 13 ou 01 70 23 13 13
- Alcohol Information service : 0 811 91 30 30
- Psychiatric emergencies : 04 72 11 69 53

Pharmacies open 24/7 :

- Grande Pharmacie Lyonnaise :
22 rue de la République - 69002 Lyon
from 8pm to 8am / 04 72 56 44 00

Hôpital Saint Joseph Saint Luc

20 Quai Claude Bernard, 69007 Lyon / 04 78 61 81 81

- SOS Médecins, 24/7 (doctors) : 04 78 83 51 51
- Neighbourhood police station ("Gendarmerie") : 04 78 35 33 28
- CAP Écoute (helpline) : 0800 33 34 35 / 04 72 33 34 35
- SOS Amitié (helpline) : 04 78 29 88 88 ou 04 78 85 33 33



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